

FAIRPORT HARBOR ACADEMIC BOOSTERS MINI GRANT APPLICATION

Greetings Harding Faculty Members,

We hope you are getting settled into the new school year, despite the unsettling construction and parking challenges. As you may be aware, each year the Fairport Harbor Academic Boosters offers “Mini-Grants” up to \$500.00. These grants are awarded for supplemental teaching and classroom materials that would not normally be covered by the school or school board. We have added the option for students seeking support for participation fee based membership organizations or supplies for a specific academic project or program. An academic sponsor is needed for their application.

If you are interested in applying for one of these grants, please complete the application attached. Consider carefully, and if needed consult with your principal to be sure that the funds you are requesting can not be obtained from any other source or budget provided to you through other sources in the district. We offer these grants to meet needs that otherwise would be hard to obtain. Our Academic Boosters organization is made up of educators, parents, and community volunteers. Please keep this in mind when completing your application so that you are able to clearly explain the purpose of the funds or items requested. This will prevent any delay in our decision making regarding your application. It is also helpful if you have catalog pictures, website links or screenshots of what you hope to purchase or use the funds for. All of this information allows us to make an informed decision regarding your application and avoid delay if we need to gather information between our monthly meetings.

Applications are reviewed by the Academic Boosters Board of Officers, membership, and the school Administration. We assess the need and purpose, relevance to academic pursuits, and attempt to maximize funds. With this in mind, in addition to the tips outlined above, please take care in researching the best price possible for the items you are requesting. If your application is approved, we will want a copy of your invoice/receipts for our records.

Academic Boosters meets the first Monday of each month and will review applications at our meetings. As we fund other endeavors, there is a limit to how many mini-grants we can give in a year. If the mini-grant is for more than \$250.00 you will be required to attend one of our meetings if your application is lacking required information. If the item(s) you are requesting is time sensitive, please note this in the application and we will give it early consideration if possible. We encourage you to attend one of our meetings and/or fundraisers to support our efforts in supporting you and academic pursuits for our students.

After you receive your approval, we ask that you purchase the items and submit the receipts to us immediately. We normally reimburse you within several days of receiving receipts in good order. If you have any questions, you may contact us by leaving a note in our mailbox or contacting Anna Coll at 440-476-2958 or email at anna_coll@sbcglobal.net or academciboosters@fhevs.org

Sincerely,

Anna Coll

Anna Coll
FHHS Academic Boosters
Help Fund Excellence